

Maryland Transfer Advantage Program

A partnership between the University of Maryland and participating community colleges



Course Interest Survey



- Yes, I am interested in taking a course at the University of Maryland.
 Yes, I have met with my community college counselor to receive approval of course interest.

- Summer Session *Deadline: February 27 at 5pm*
 Fall Semester *Deadline: August 1 at 5pm*
 Winter Term *Deadline: October 23 at 5pm*
 Spring Semester *Deadline: January 10 at 5pm*

For best consideration for registration please adhere to these deadlines.

Student Only:

Name: _____ DOB: _____

E-mail address: _____ UID (If applicable) _____

Phone numbers: Day (_____) _____ - _____ Evening (_____) _____ - _____

Current Community College: _____ Term admitted to MTAP: _____

Proposed schedule at the Community College for the current semester or courses you anticipate enrolling in:

Course Title	Day	Time
_____	_____	_____
_____	_____	_____
_____	_____	_____
_____	_____	_____

Please check our on-line Schedule of Classes for course listings at www.testudo.umd.edu/ScheduleOfClasses.html, and meet with your community college advisor to review the guidelines on the back of the survey before listing your preferred courses. If this section is incomplete, your request will not be processed.

Option #1

Course Title: _____

Course Number: _____

Section Number: _____

Option #2

Course Title: _____

Course Number: _____

Section Number: _____

Student: _____
 (name) (signature) (date)

For Community College Advisor Only:

- Course prerequisites have been met Student is in good academic standing. Cumulative GPA: _____
 Student is enrolled in course prerequisites Department permission has been obtained

Community College Counselor/Advisor: _____
 Email: _____ (name) (signature)

Maryland Transfer Advantage Program encourages participants to enroll in courses at the University of Maryland

The Maryland Transfer Advantage Program allows you to receive a **25% course tuition scholarship** on one course each semester that you participate in the program with a maximum of three courses (9 credits) taken over three semesters. Please see: www.umd.edu/bursar/Tuitionfees.html for information about student fees that will give you access to all benefits available to University of Maryland students.

This benefit is for Maryland Transfer Advantage Program students who are currently enrolled in one of the partner community colleges. To take advantage of this benefit you must be accepted to the program and complete 15 credits at your community college (www.admissions.umd.edu/requirements/MarylandTransferAdvantageProgram.php).

Procedure to enroll in a University of Maryland course:

- Meet with your community college counselor/advisor to determine the most appropriate courses to take at Maryland.** Review the 4-year plan of a major that interests you. See 4-year plans for all Maryland degrees at www.4yearplans.umd.edu. Some programs at Maryland are limited enrollment majors. Read carefully www.lep.umd.edu. Determine which courses you will complete at the community college and which courses you will take at Maryland. In the first two years of a Maryland major 4-year plan, you may find required courses that are not offered at your community college. When choosing courses to take as a Maryland Transfer Advantage Program Student, we recommend you consider these courses (required by the Maryland degree programs and not offered at the community college) as a first choice.
- Check course prerequisites**
Often courses will require a prerequisite. Before selecting a course at Maryland, you must read the course description and be sure that you have completed or are enrolled in the course prerequisites. If you enroll in a Maryland course that requires a prerequisite, Maryland will need confirmation of successful completion of the course prior to the class start date. Prerequisites can be found in the Maryland Course Catalog (<http://www.umd.edu/catalog/index.cfm>) or the Schedule of Classes (www.testudo.umd.edu/ScheduleOfClasses.html).
- Establish course availability:**
Course availability is limited by various factors:
 - All Maryland courses are not offered every semester. Check carefully the current schedule of classes (online or printed) to determine course offerings. (see www.testudo.umd.edu/ScheduleOfClasses.html).
 - There are a limited number of available seats. Refer to the online Schedule of Classes to determine the seat availability in courses. Please choose courses where seats are available. We cannot guarantee registration for courses where seats are not available.
 - Some courses at Maryland are restricted by “permission only”. Your community college counselor/advisor must contact the appropriate Maryland academic department to acquire this permission.
 - Some courses are restricted to “majors only”. These courses are restricted to Maryland students who have declared majors and are not available to MTAP students.
- Receive permission to register for a Maryland course**
You must receive permission to register for a Maryland course from your community college counselor/advisor. You must discuss courses with your community college counselor/advisor and receive a signature on this form.
- Complete Course Interest Survey**
 - Provide two course options on the Course Interest Survey.
 - Complete the Residency Form for tuition purposes.
- Send Course Interest Survey to Maryland at the address below. To complete the registration process, we will contact you at the email address provided on the Course Interest Survey form.**
- Once successfully enrolled, you must contact the MTAP office regarding any plans to withdraw.**

MTAP, University of Maryland
0117 Mitchell Building, College Park, MD 20742
www.admissions.umd.edu/requirements/MarylandTransferAdvantageProgram.php

Name of Applicant (last, first) _____ Email address _____ Term applying for _____

RESIDENCY INFORMATION

Do you wish to be considered for in-state tuition status? Yes No (If yes, you must complete this section of the application.)

IF ANY OF THE CATEGORIES BELOW APPLY, PLEASE CHECK THE APPROPRIATE BOX, PROVIDE REQUESTED INFORMATION AND/OR DOCUMENT, AND GO TO ITEM 10.

- I am a part-time (50%) or full-time regular employee of the University System of Maryland or, I am the spouse of, or am financially dependent upon a parent or legal guardian who is, a regular employee of the University System of Maryland.
Please indicate relationship: _____
Please attach a letter of verification from the Human Resources Office of the campus at which you or your spouse or parent or legal guardian is employed.
- I am a full-time active member of the U.S. Armed Forces whose home of residency is Maryland or one who resides or is stationed in Maryland, or the spouse or a financially dependent child of such a person. Please attach a copy of your deed or lease (if applicable), or verification from the service that you have declared Maryland as your "home of residency" (if applicable); and the most recent assignment orders. Also, please indicate date of expected separation from the military _____.
- I am a veteran of the United States Armed Forces who resides in Maryland and received an honorable discharge. Please attach proof of honorable discharge.
- I am a veteran of the U.S. Armed Forces residing in Maryland or I am the spouse or child of a veteran of the U.S. Armed Forces using educational benefits under 38 U.S.C. § 3311(b)(9) or 3319 and living in Maryland. (Submit a copy of the DD-214 and an official certification of eligibility.)
- I am eligible for in-state status considerations under the Maryland National Guard Nonresident Tuition Exemption. I am eligible because I (1) joined or subsequently served to provide a critical military occupational skill or (2) am a member of the Air Force critical specialty code. I understand that I must provide documentation from my company commander for consideration.

IF NONE OF THE ABOVE IS CHECKED, applicants seeking in-state status must complete the following questions. Failure to complete all of the required items may result in a non-Maryland resident classification and out-of-state charges being applied. Residency classification information is evaluated in accordance with the University System of Maryland policy on residency. The applicant may be contacted for clarification of an item, or for additional information as necessary.

PLEASE CHECK ONE:

- I am financially independent. I have earned taxable income and I have not been claimed as a dependent on another person's most recent income tax returns.
- I am financially dependent on another person who has claimed me as a dependent on his/her most recent income tax returns, or I am a ward of the State of Maryland. If a ward of the State, please submit documentation and go to item 10.
Name of person upon whom dependent and relationship to applicant: _____
- a. How long have you been dependent upon this person? _____
- b. Is the person a resident of Maryland? Yes No
- c. Address of this person: _____
- d. Is this person a citizen of the United States? Yes No
 - i. If no, type of visa: _____
 - ii. Expiration date of visa: _____
 - iii. Alien Registration No. _____
 - iv. Date of Issuance: _____
- e. Has this person filed a Maryland state income tax return for the most recent year on all earned income including income earned outside of Maryland? Yes No
If yes, list actual years Maryland income tax returns have been filed within the past 2 years.
 - i. Years filed: _____
 - ii. If a Maryland tax return has not been filed within the last 12 months, state reason(s): _____
- f. Signature of this person: _____

The Student Applicant is responsible for completing items 1 - 10.

1. **Permanent address:** _____
Length of time at permanent address ____ years ____ months
If less than 12 months, provide previous address: _____
Length of time at previous address ____ years ____ months
2. **Are you residing in Maryland primarily to attend an educational institution?** Yes No
3. **Are all, or substantially all of your possessions in Maryland?** Yes No
4. **Do you possess a valid driver's license?** Yes No
 - a. If yes, initial date of issue _____
 - b. In what state? _____
 - c. Most recent date of issue _____
 - d. In what state? _____
5. **Do you own any motor vehicles?** Yes No
 - a. If yes, initial date of registration? _____
 - b. In what state? _____
 - b. Most recent date of registration _____
 - d. In what state? _____
6. **Are you registered to vote?** Yes No
 - a. If yes, in what state? _____
 - b. Date of registration: _____
 - c. Were you previously registered to vote in another state? _____
7. **Have you filed a Maryland state income tax return for the most recent year? List the years you have filed Maryland income tax returns within the past 2 years.** Yes No
 - a. Years filed: _____
 - b. If you did not file a tax return in Maryland within the last 12 months, state reason(s): _____
8. **Is Maryland state income tax currently being withheld from your pay? If no, provide explanation.** Yes No

9. Do you receive any public assistance from a state or local agency other than one in Maryland?

Yes No

a. If yes, please explain _____

I certify that the information provided is complete and correct. I understand that the University reserves the right to request additional information if necessary. In the event the University discovers that false or misleading information has been provided, the Student Applicant may be billed by the University retroactively to recover the difference between in-state and out-of-state tuition for the current and subsequent semesters.

10. _____
Signature of Applicant

Date