



## UNDERGRADUATE ADMISSION APPEAL FORM

*Students who wish to appeal their initial admission decision may request to be reconsidered by the Admission Appeals Committee. In order to complete the appeal process, please return this form and your written appeal statement via email to:*

**ApplyMaryland@umd.edu**  
*Use "Appeal Request" as the subject line*

Name: \_\_\_\_\_  
Last First M.I.

Mailing Address: \_\_\_\_\_  
Street Address City State Zip Code

Phone: (\_\_\_\_\_) \_\_\_\_\_ - \_\_\_\_\_ Date of Birth: \_\_\_\_\_ / \_\_\_\_\_ / \_\_\_\_\_

University ID Number (optional): \_\_\_\_\_ Semester applied for: \_\_\_\_\_

Application Status (check one): Freshman: \_\_\_\_\_ Transfer: \_\_\_\_\_

*In your appeal, you should draft a statement requesting a reevaluation of your initial admission decision, and include responses to the questions listed below. Your statement must clearly outline your reasons for appealing your decision, and the information you present should be new and compelling. It should not simply repeat information that has already been presented in your application. You may submit any additional information you feel best supports your appeal, however this form and accompanying statement are the only materials required by the Appeals Committee. Please include your full name and date of birth on each document you submit.*

1. Please explain any extenuating circumstance which you feel supports a different admission decision. Include any new and compelling information not previously disclosed in your application.
2. Why do you wish to attend the University of Maryland at this time?
3. If admitted, what steps do you plan to take to ensure successful academic performance? Be as specific as possible.

# Frequently Asked Questions

## **Why was I denied?**

This year's application process was highly competitive. As a result it was necessary for the Admission Committee to make very fine distinctions among many talented students. During the application review, the Committee reviewed up to 26 different factors during the evaluation of each applicant's file. Unfortunately, space limitations prohibit us from accommodating all of the qualified students who apply for admission.

## **What is an admission appeal?**

An admission appeal is a formal request for reconsideration from a student who has been denied admission. Students may request an appeal if they feel they have significant and compelling academic information that was not previously submitted. Appeals are considered by a committee comprised of admissions staff who counsel students at both the freshman and transfer levels. Students who undertake an admission appeal should understand that all decisions of the Appeals Committee are final.

## **Who should appeal their admission decision?**

Appeals are not automatically generated, and are primarily designed for students who have *already* discussed their application with a member of the admissions staff, yet still feel that *further* review is appropriate based on new information not previously submitted. ***Please note that appeals must be submitted by the student.*** Although we recognize that parents and school counselors will provide important assistance to students going through the appeal process, parents and counselors should not request an appeal on behalf of a student.

There are some instances in which an appeal is NOT an appropriate course of action. Some examples include when a student has new testing information (i.e. SAT and/or ACT scores), new grades (i.e., midyear grades from high school or semester grades from college), or information that corrects an error on a document already submitted. In addition, students who have received a spring decision are considered admitted students and are not able to appeal the term of their acceptance.

## **What types of appeals are successful?**

Successful appeals are most often from students who provide the Appeals Committee with substantive and meaningful information that was *not* included in the initial application. Our admission review process is both thorough and comprehensive, and we spend hours very carefully considering all information that is included in a student's application. It is therefore unlikely that an admission decision will change unless there is new and compelling information presented. Appeals are very rarely successful when a student simply disagrees with the initial decision of the Admission Committee, or does not submit any new information that augments the initial application.

## **How does the process work?**

In order to appeal a decision, students must submit a written appeal using this Admission Appeal Form. The original undergraduate application (including supporting transcripts, test scores, as appropriate, and supporting documents) along with this written appeal are the only materials that are required by the Committee. Students may, however, submit any additional information they feel will best support their appeal. All of the information submitted will be reviewed, and will then become part of the student's undergraduate application record. Students will be notified in writing of the Committee's decision. In most instances, you can expect to receive a final decision within three weeks.